

# 10 ways to build stronger, more successful teams

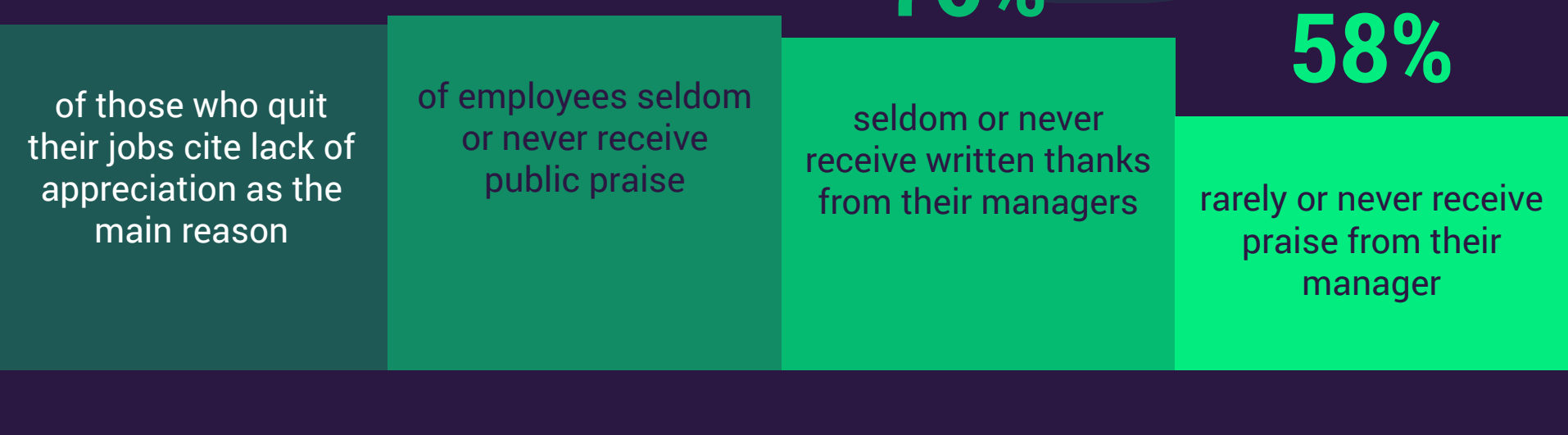
World's best leadership practices to:

- Happy & **engaged** teams
- Increased **productivity**
- **Stronger** company **culture**

At [Weekdone.com](#) we have a single goal: to give leaders and managers online and mobile tools to manage their teams better. Here are 10 things we have learned from startups to Fortune 500 companies that give positive results. You can implement each as a process in your company already today. It will be worth it. Weekdone will help.

## #1. Give more praise and recognition

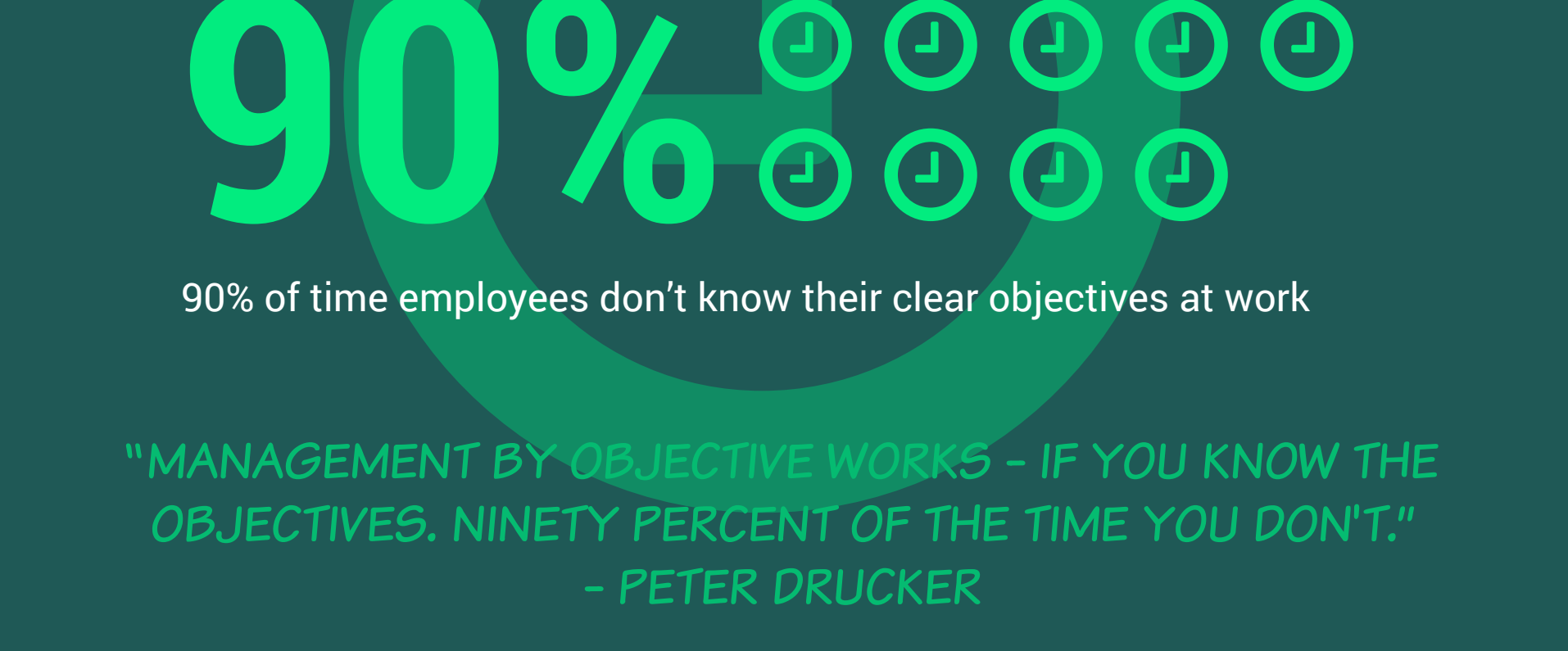
The one thing employees say they want at work: more feedback, praise and recognition from their manager. Find time for your people to tell some positive words - it's crucial. Use modern online and mobile tools to give quick praise to your team weekly.



JUST ONE PIECE OF PRAISE GIVEN TO A TEAM DAILY CAN INCREASE PRODUCTIVITY BY 30%

## #2. Set clear objectives and goals

Results are only as strong as the objectives you set. Use proven methodology like OKR - Objectives and Key Results. Google, LinkedIn and many others swear by it.

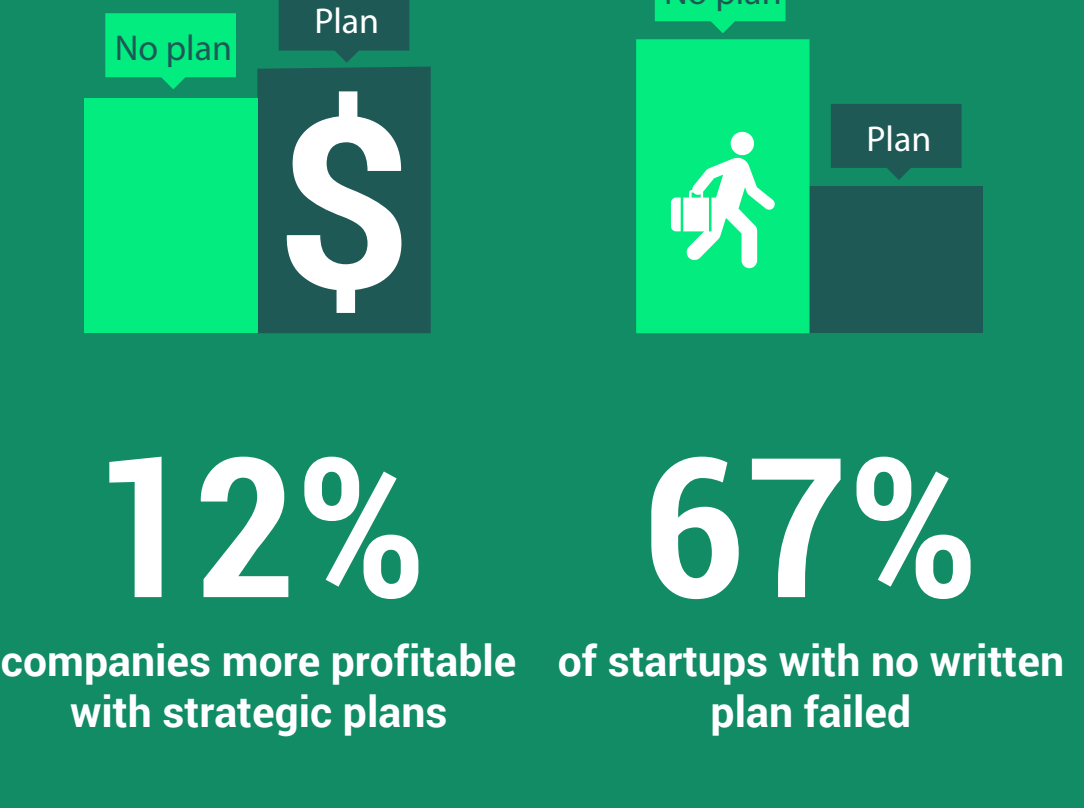


## #3. Study the future - not just the past

Knowing progress is good, but it can be too late. It's not actionable.

Rather know people's plans. Seek input from employees on their next steps regularly.

PPP - Plans, Progress, Problems - is a good weekly team update format used in eBay and Skype.



"MEASURE NINE TIMES, CUT ONCE." - ESTONIAN PROVERB

## #4. Seek input and ideas

- 64% leaders make decisions without seeking input
- 47% employers regularly seek input from employees
- 37% employers make changes based on the feedback

Your people have amazing ideas and insights. Ask input actively and regularly.

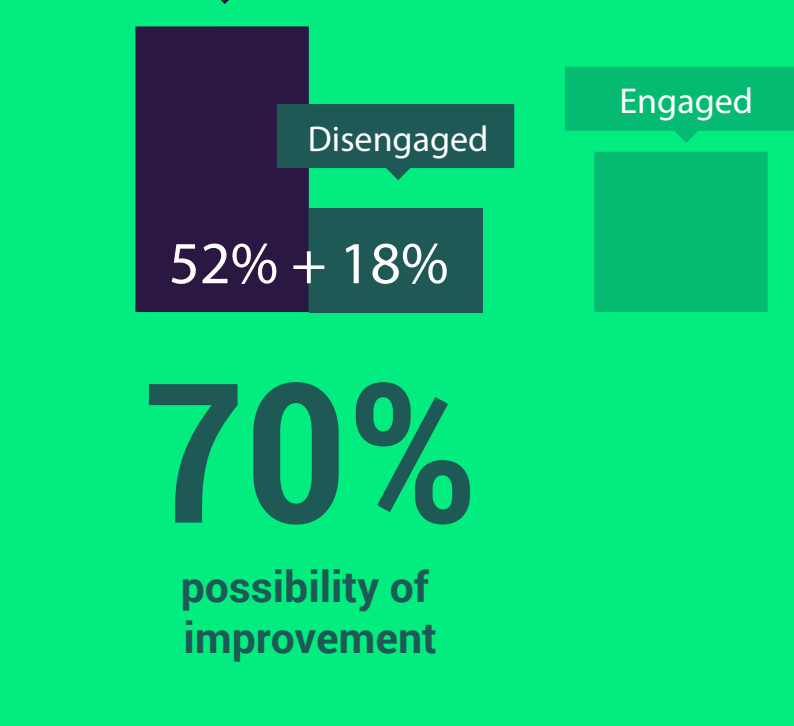
## #5. Give continuous feedback

Employees want feedback weekly - not bi-annually.



## #6. Measure satisfaction

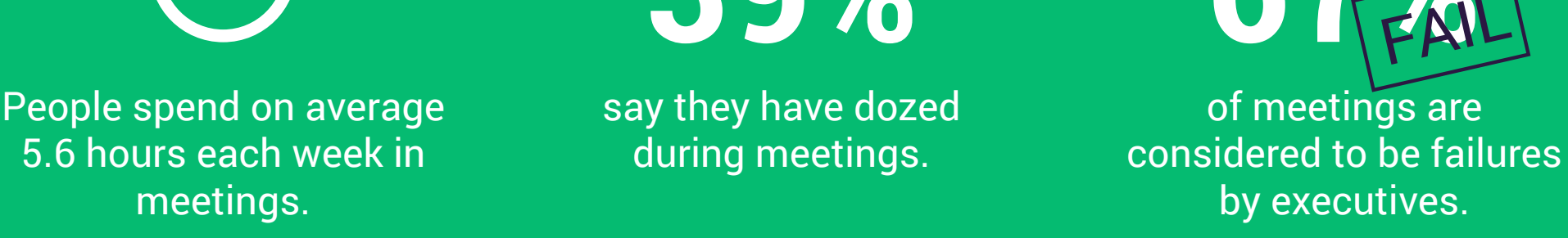
You can drive only what you measure.



ONLY 22% OF U.S. EMPLOYEES CLAIMED TO BE ENGAGED AND THRIVING

## #7. Save time from meetings

Status update meetings can be replaced by online real-time tools.



## #8. Ask about emotions and attitudes

Sample questions to ask:

Just as important as knowing about tasks, plans and progress is knowing how employees think and feel.

What do they say at the watercooler?

Often you'll be surprised at what you'll learn.

- What's one thing we should improve in our team next week?
- Whom of your team mates would you praise for last week and why?
- If there's one thing you would change at work, what would it be?
- Did something at work make you happy or sad this week?

## #9. Don't be too negative

Don't be the boss who's remembered as grumpy cat. Always give much more positive feedback than negative.

1 😞 = 10 😊

Negativity bias = humans have a much greater recall of unpleasant memories compared with positive ones.

## #10. Communicate openly

Learn to share weekly what you are thinking and doing. Expect the same from everyone in your team.

29% rise in company market value can be achieved by improvement of internal communication effectiveness



**Weekdone.com - be a better manager**

Weekdone is a simple tool for leaders and managers to know and understand their teams better. It's a weekly employee progress report for managers, and internal communication platform for teams. Use Weekdone to always know what your co-workers' think and do.

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